



**SUSANA A. MENDOZA**  
ILLINOIS STATE COMPTROLLER

**CAREER OPPORTUNITY**  
**NOTICE OF VACANT POSITION**

**Position Title: Information Technology Analyst**  
**Division: Operations**  
**Section: Information Technology**

**Full-Time**  
**Salary: \$55,000 - \$65,000**  
**Union: Non Union/Merit Compensation**  
**Posting Number: 19-018**

**Description on Duties/Essential Functions:** Under general supervision, functions in an administrative capacity reporting to a major program administrator supporting the Information Technology program initiatives; analyzes applications and documents requirements for software updates and enhancements; identifies software problems and develops corrective actions in cooperation with developers; tests software problem fixes and enhancements to meet IOC user requirements; documents software changes by applying IOC procedures for migration between tests and production environments; perform quality control and assurance tasks according to IOC procedures; provides training on system updates; supports software development and quality control methodology.

**Education and Experience:** Requires knowledge, skill and mental development equivalent to a bachelor's degree in Computer Science, Information Technology or a related degree with coursework specific to information technology; minimum one year experience in application development, web site development/maintenance; modification, documentation, and software programming; a willingness to learn both legacy systems as well as more modern object-oriented technologies is of added benefit.

**Work Location:**

Illinois Office of Comptroller  
325 West Adams Street  
Springfield, IL 62704

**How to Apply:**

Applicants will be graded based on education and experience. Applicants must submit the **Illinois Office of Comptroller application** by the closing date of this posting. Applications can be found on the Comptroller's website, <http://illinoiscomptroller.gov/employment/> or by visiting the Illinois Office of Comptroller, 325 West Adams, Springfield, IL 62704. A detailed resume may also be attached but should not replace the application.

**No other applications, including the "CMS100," will be accepted.** Complete applications should be submitted to:

Michele Cusumano  
Human Resources  
IL Office of Comptroller  
325 West Adams,  
Springfield, IL 62704

**Last date to apply: continuous**

**The Illinois Office of Comptroller is an Equal Opportunity Employer.**