

ILLINOIS OFFICE OF COMPTROLLER
PROCUREMENT POLICY BOARD
MINUTES
November 12, 2019
Springfield, Illinois

A meeting of the Illinois Office of Comptroller Procurement Policy Board was held at 1:30 p.m., November 12, 2019 in the Executive Conference Room, Rm 319 of the Illinois Office of Comptroller in Springfield.

Policy Board members present were: Ellen Andres, Assistant Comptroller and Cortez Gillespie, Director Administrative Services.

Illinois Office of Comptroller staff members present were: Megan Seitzinger, Chief Procurement Officer; Eugene Oliver, Purchasing Manager and Brea Kottkamp, Executive Assistant.

No members of the public were in attendance.

The meeting was called to order by Ms. Andres, at 1:35 p.m.

Old Business

There was no old business.

New Business

The first item on the agenda was Sole Source 19-1010: Metmox Inc. – Published to higher education bulletin, a hearing was scheduled; however, there were no interested parties. This proposed sole source contract is for IT support for a senior cold fusion developer. The contract will be in effect from December 2019 through December 20, 2021. There were no questions from the Board members. Mr. Gillespie made a motion to approve Sole Source 19-1010. Ms. Andres seconded the motion. Motion was unanimously approved.

Next on the agenda was Sole Source 19-1029: Bell and Howell – Published to higher education bulletin, a hearing was scheduled; there were no interested parties; and the hearing was cancelled. This sole source contract is for intelligent inserting systems machine upgrade. The contract will be in effect from November 22, 2019 through June 30, 2020. There were no questions from the Board members. Mr. Gillespie made a motion to approve Sole Source 19-1029. Ms. Andres seconded the motion. Motion was unanimously approved.

Public Comments

There were no public comments.

Mr. Gillespie made a motion to adjourn Procurement Policy Board meeting. Ms. Andres seconded the motion. Motion carried unanimously.