

Illinois Office of the Comptroller Procurement Policy Board – Meeting Minutes

Meeting Date: Wednesday November 29th, 2018 Meeting Time: 10:00 AM Meeting Location: 325 W. Adams Street, Springfield, IL Attendees: Marvin Becker (Member), John Gay (Member), Bryan Martin (Chief Procurement Officer), Patrick Corcoran (Member), Adam Alstott and Johanna Helm

No members of the Public were in attendance.

Meeting Called to Order: 10:05 AM

Bryan Martin briefed the board on the status of RFP 19-002 Statewide Payroll System. Submissions were collected from ADP, Cherry Road Technologies, and AspireHR. All vendors met the requirements for a successful product. Vendor presentations were held on November 1st and 2nd. IOC has scored both the responsiveness and the pricing options; however, scoring will need to be reevaluated due to price complexities. The next step will be to perform analysis and determine best and final offer. IOC will reach out to vendors on Monday or Tuesday regarding additional pricing information and expects a response within a week later.

Bryan Martin then briefed the board on the options for solicitation publication. The IL Procurement Bulletin will be retired at the end of 2018 and the IOC staff will then have three options where notices will be posted:

1. The BidBuy system that is maintained by the Department of Innovation and Technology (DOIT) and CMS.
2. The Illinois Public Higher Education Bulletin
3. The IOC Website

The IOC plans to utilize all three options moving forward and then will decide between BidBuy and the IL Public Higher Education Bulletin depending on which best meets our purchasing needs.

Bryan Martin opened discussion for public comments. Johanna Helm briefed the Board on an JP Morgan Chase Bank emergency purchase that was made in April of 2017. This was a result of months of contract negotiations regarding identification clauses. Actual cost documentation to be filed with Office of the Auditor General.

Marvin Becker briefed the Board about the IBM statewide master contract. The contract currently has a dollar threshold. Our office filed our IBM contract and made payments against the master contract prior to all agencies filing. The dollar threshold of the master contract has been met and the Secretary of State (SOS) reached out to our office to see if we adjust our contract so SOS could file against the master contract. Marvin Becker will reach out to the SOS and let them know we will not be making any adjustments to our current contract.

All Board members were in favor. The next meeting is scheduled for December 12th, 2018.

Meeting Adjourned: 10:35 AM