



# Obligation Reconciliation Notice

*Mandatory Entry <u>One Correction Per Form</u> Attach Supporting Documentation <b>See SAMS 15.30.30</b> <b>For further Information</b>	*Agency Name		*Voucher Number		
	Line No.	*Expenditure Account Code		*Fiscal Year	
<b>Original Obligation Number Charged</b>	<b>Original Payment Amt.</b>	<b>Correct Obligation Number</b>		<b>Correct Payment Amt.</b>	
<b>Total Payment Amount</b>		<b>Total Payment Amount</b>			
*Warrant Number	*Warrant Date	*Warrant Amount			
Obligation Number	Deobligation <input type="checkbox"/> Cancelled <input type="checkbox"/> Redeposit <input type="checkbox"/>	<b>Refund</b> Full <input type="checkbox"/> Partial <input type="checkbox"/>		Amount to be Returned to Obligation	
*Explanation	*Taxpayer Identification No.		Location ID	*Exp. Obj.	*Exp. Amount
If further information is needed contact.  *Name _____ *Phone _____  *Authorized Signature _____ *Date _____					