



STATE OF ILLINOIS

OFFICE OF THE COMPTROLLER

GEORGE W. LINDBERG

ACCOUNTING BULLETIN NO. 2

June 18, 1974

TO: Chief Fiscal Officers
Of All State Agencies

To facilitate the implementation of the Uniform Statewide Accounting System please note the acceptable input media for commercial vouchers submitted during the lapse period.

Vouchers authorizing expenditures from fiscal 1974 appropriations may be submitted in three ways:

1. On existing voucher forms or the Comptroller designed forms (C-10, C-11, etc.) citing the account codes and object codes in the same format you have been using for FY 74 vouchers.
2. On voucher forms accompanied by data on magnetic tape in the format presently being used.
3. On voucher forms accompanied by data on magnetic tape in the new format, as presented in the "Commercial Voucher Tape File" document issued by this office on February 25, 1974.

Please note that the account code and detail expenditure object codes must be reformatted as shown below if you use the new commercial tape format.

Fiscal 1974 Account Codes such as

| | |
|----------------------|--|
| XXX-XXXX-XXX-XX-XX | (001 1403 120 00 00) |
| will be | |
| XXX-OXXXX-OXXX-XX-XX | (001 <u>0</u> 1403 <u>0</u> 120 00 00) |

Fiscal 1974 detail expenditure objects such as XXX will be OXXX (245 becomes 0245).

The requirements specified in the Commercial Voucher Tape File document must be observed.

Vouchers authorizing expenditures from fiscal 1974 appropriations must be submitted either:

1. On the Comptroller approved voucher forms for fiscal 1975 expenditures citing the fiscal 1975 accounting codes; or
2. On approved voucher forms accompanied by data on magnetic tape in the format specified in the Commercial Voucher Tape File document referenced above.

Should you have any questions regarding Commercial Voucher input media, please contact Dennis Kelly at (217) 782-3608.

Very truly yours,

George W. Lindberg
Comptroller


By: Joseph J. DiRocco
Accounting Operations Supervisor

JJD/md



GEORGE W. LINDBERG
COMPTROLLER
STATE OF ILLINOIS

June 19, 1974

201 STATE HOUSE
SPRINGFIELD, ILLINOIS 62706
217/782-6000

TO: Chief Fiscal Officers
Of All State Agencies

SUBJECT: Correction To Accounting Bulletin No. 2

Please reference Accounting Bulletin No. 2, dated June 18, 1974.

The first sentence of page two should read Vouchers authorizing expenditures from fiscal 1975 appropriations must be submitted either

Should you have any questions regarding either Accounting Bulletin No. 2 or this correction, please contact Dennis Kelly at (217) 782-3608.

Very truly yours,

George W. Lindberg
Comptroller

A handwritten signature in cursive script that reads "Joseph J. DiRocco".

By: Joseph J. DiRocco
Accounting Operations Supervisor

JJD/md