



MICHAEL J. BAKALIS

COMPTROLLER
STATE OF ILLINOIS

201 STATE HOUSE
SPRINGFIELD, ILLINOIS 62706
217/782-6000

ACCOUNTING BULLETIN NO. 13

November 14, 1977

TO: Agency Heads and Chief Fiscal
Officers of All State Agencies

SUBJECT: Public Act 80-1029

Public Act 80-1029 (HB 2345), effective January 1, 1978, amends certain Acts and will affect most state agencies that receive or spend federal monies.

New Section 5.1 of the Bureau of the Budget Act requires all agencies that have a direct or indirect relationship or responsibility to the Governor to submit to the Bureau for its approval all applications for federal grants, contracts and agreements together with a report of certain detailed information relative to these applications. The Bureau will forward copies of this information to the Commission on Intergovernmental Cooperation. Section 5.1 also requires the agencies to include certain identifying numbers on the Receipts Deposit Transmittals (Form C-64) when depositing federal funds. These numbers will be developed jointly by the Bureau and the Commission.

Under the terms of PA 80-1029, State colleges and universities, agencies of legislative and judicial branches of State government, and elected State executive officers, not including the Governor, are exempt from the Section 5.1 reporting requirements.

The Bureau of the Budget plans to advise each agency of the detailed procedures to be followed in connection with Section 5.1 by issuing a revised version of its Circular No. 7.

To enforce the provisions of Section 5.1, PA 80-1029 amended Section 9 of the State Comptroller Act. Under this amendment the Comptroller is prohibited from issuing a warrant involving federal funds unless he receives certification from the recipient agency that the reporting requirements of Section 5.1 have been met. To implement his responsibilities under PA 80-1029, the Comptroller has promulgated the following rule defining how the certification will be accomplished:

901. Certification. Each voucher submitted by an agency subject to the reporting requirements of Section 5.1 of "An Act to create a Bureau of the Budget and to define its powers and duties and to make an appropriation", approved April 16, 1969, as now or hereafter amended, shall contain or be accompanied by the following certification:

If applicable, the reporting requirements of Section 5.1 of "An Act to create the Bureau of the Budget" have been met.

This certification shall be made by a person authorized by Section 10 of "An Act in Relation to State Finance" to certify the voucher.

The Comptroller shall refuse to draw a warrant on vouchers submitted by agencies subject to the reporting provisions of Section 5.1 unless the above stated certification requirement has been complied with.

This rule takes effect January 1, 1978.

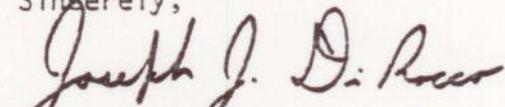
Our office is working with the Supervisor of Printing of the Department of Administrative Services to modify the certification of all vouchers distributed by that department to include the necessary wording. Agencies that computer generate their own vouchers must make the necessary changes to include the new certification. Until these modifications are made and before existing stocks of vouchers are depleted, every voucher, approved by the agency head after December 31, 1977, must contain the following certification, either stamped or typed, on its face:

If applicable the reporting requirements of Section 5.1 of "An Act to create the Bureau of the Budget" have been met.

ALL VOUCHERS RECEIVED FROM AGENCIES SUBJECT TO THE REPORTING REQUIREMENTS OF SECTION 5.1 AND APPROVED BY THE AGENCY HEAD AFTER DECEMBER 31, 1977 WHICH DO NOT CONTAIN THE ABOVE CERTIFICATION WILL BE REJECTED.

Please distribute copies of this bulletin to all voucher processing supervisors. If you have any questions or would like additional information relative to PA 80-1029 please call the Director of State Clearinghouse (Terry Hornbacker) at 782-3105. Any questions concerning voucher or receipt processing in the Comptroller's Office should be directed to me at 782-3426.

Sincerely,



Joseph J. DiRocco
Manager, Accounting Operations