



**SUSANA A. MENDOZA**  
ILLINOIS STATE COMPTROLLER

**CAREER OPPORTUNITY**  
**NOTICE OF VACANT POSITION**

**Position Title: Chief Internal Auditor**  
**Department: Comptroller**  
**Division: Internal Audit**

**Full-Time**  
**Salary: \$90,000 - \$120,000**  
**Union: Non Union/Exempt**  
**Posting Number: 22-016**

**Description on Duties/Essential Functions:**

Subject to approval of the Comptroller, performs highly responsible administrative functions as Chief of the Internal Audit Department; formulates, organizes, and implements departmental goals, policies, procedures, staffing, and budgeting; directs a broad, comprehensive program of internal auditing for the Office of Comptroller in accordance with the State's Fiscal Control and Internal Auditing Act; provides management with analysis, appraisals, recommendations, and pertinent comments concerning internal controls and business activities; performs assignments that may be sensitive or confidential in nature. Coordinates audits conducted by the Office of the Auditor General prepares and submits, for Comptroller approval, a two-year Audit Work Plan and a listing of audits scheduled for the pending fiscal year, reports on previous year's audit plan. Assists the Comptroller in planning, coordinating, and managing the annual FCIAA internal control review & certification; serves as designated IOC coordinator in the review process.

**Minimum Requirements:**

Requires a bachelor's degree and a designation as a Certified Internal Auditor or a Certified Public Accountant, and four (4) years of progressively responsible professional auditing experience, or an auditor with at least five (5) years of progressively responsible professional auditing experience.

*(This position requires confirmation from the Senate Executive Appointments Committee.)*

**Work Location:**

Illinois Office of Comptroller  
Springfield, IL

**How to Apply:**

Applicants must submit a cover letter, proof of valid designation as a CPA or CIA, copies of college transcripts, along with the **Illinois Office of Comptroller application** by the closing date of this posting. Applications can be found on the Comptroller's website, <http://illinoiscomptroller.gov/employment/>. (A detailed resume may also be attached but should not replace the application.)

Complete information may be mailed or emailed to the attention of:

Michele Cusumano  
Human Resources Director  
[Michele.Cusumano@illinoiscomptroller.gov](mailto:Michele.Cusumano@illinoiscomptroller.gov)  
Illinois Office of Comptroller  
325 West Adams  
Springfield, IL 62704

**Last date to apply: continuous posting**

**The Illinois Office of Comptroller is an Equal Opportunity Employer.**