

Course Calendar

Schedule

ACCOUNTS PAYABLE COURSES			
Date / Time	Course Number	Courses	Method
October 3rd 8:30am-12:00pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 1
October 5th 8:30am-12:00pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 2
October 5th 1:00pm-4:30pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 3
October 13th 8:30am-12:00pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 4
October 25th 1:00pm-4:30pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 5
November 2nd 8:30am-12:00pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 6
November 2nd 1:00pm-4:30pm	EX-AP-300	Accounts Payable	In-person & online ILT- Session 7

Vendor Management Courses

Date/ Time	Course Number	Courses	Method
October 3rd 1:00pm-4:30pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 1
October 6th 8:30am-12:00pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 2
October 6th 1:00pm-4:30pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 3
October 10th 8:30am-12:00pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 4
October 10th 1:00pm-4:30pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 5
October 16th 8:30am-12:00pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 6
October 16th 1:00pm-4:30pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 7
October 26th 8:30am-12:00pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 8
October 26th 1:00pm-4:30pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 9
November 3rd 8:30am-12:00pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 10
November 3rd 1:00pm-4:30pm	EX-VEND-300	Vendor Management	In-person & online ILT- Session 11

Contracts & Obligations Courses

Date/ Time	Course Number	Courses	Method
October 4th 9:00am-3:30pm	EX-OC-300	Contracts & Obligations	In-person & online ILT- Session 1
October 11th 9:00am-3:30pm	EX-OC-300	Contracts & Obligations	In-person & online ILT- Session 2
October 17th 9:00am-3:30pm	EX-OC-300	Contracts & Obligations	In-person & online ILT- Session 3
October 20th 9:00am-3:30pm	EX-OC-300	Contracts & Obligations	In-person & online ILT- Session 4
October 23rd 9:00am-3:30pm	EX-OC-300	Contracts & Obligations	In-person & online ILT- Session 5
October 27th 9:00am-3:30pm	EX-OC-300	Contracts & Obligations	In-person & online ILT- Session 6

Contracts & Obligations- Including Master Agreements

Date/ Time	Course Number	Courses	Method
October 12th 8:30am-4:30pm	EX-OC-301	Contracts & Obligations- Including Master Agreements	In-person & online ILT- Session 1
October 24th 8:30am-4:30pm	EX-OC-301	Contracts & Obligations- Including Master Agreements	In-person & online ILT- Session 2

Workshops/Open Session

Date/ Time	Course Number	Courses	Method/ Description
October 31st Time: TBD	OC-Workshop	Contracts & Obligations Workshop	Workshop (Open Session) This session is to answer any further questions that you may have not fully understood after training.
November 1st Time: TBD	VEND-Workshop	Vendor Management Workshop	Workshop (Open Session) This session is to answer any further questions that you may have not fully understood after training.
November 1st Time: TBD	AP-Workshop	Accounts Payable Workshop	Workshop (Open Session) This session is to answer any further questions that you may have not fully understood after training.