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ILLINOIS STATE COMPTROLLER

ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies

FROM: Kathleen Killion, Assistant Comptroller - Operations

DATE: February 29, 2024

SUBJECT: SAMS Modernization – Vendor Certification

NUMBER: 279

The SAMS Modernization (SMOD) project will result in changes to current State Accounting procedures and requirements. Additional bulletins will be issued as changes are identified. The changes will be effective with the SMOD implementation for all transactions processed on or after the go-live date.

In classic SAMS a certified vendor is identified by the presence of a “C” in the CERT IND field with the source of certification identified in the CERT TYPE field on VEN2. Classic SAMS vendors can be certified through a match process with the Illinois Department of Revenue (IDOR) or the Internal Revenue Service (IRS).

In SMOD, all non-certified vendors will continue to be matched with IDOR but an IDOR match will not indicate that the vendor is certified for the purpose of making reportable payments. Agencies can view a vendor’s IDOR match information using VCUST. A “yes” indicator in the “IDOR Certified” field will indicate that the vendor’s TIN and name have matched with IDOR and updates have been made in SMOD which may include the vendor’s TIN type and legal status.

VCUST example:

Additional Information

| | | |
|-------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------|
| Sent to IDOR (Miscellaneous Flag 1) Yes | IDOR Certified (Miscellaneous Flag 2) Yes | Individual (Miscellaneous Flag 3) No |
| Certification Date (Miscellaneous Field 1) - | IDOR Certification Indicator (Miscellaneous Field 2) A | IDOR Certification Method (Miscellaneous Field 3) - |
| Miscellaneous Field 4 - | Miscellaneous Field 5 - | Miscellaneous Field 6 - |
| Miscellaneous Field 7 - | | |

Reportable payments can only be processed once the vendor's TIN/name combination has been verified by the IRS. Agencies can verify a vendor's certification status by using the 1099i table. A "Yes" in the "Certified" field indicates that the vendor has been certified by the IRS.

1099I example:

| Certification | | |
|--------------------------------------|---------------------------------------------------------------------|--------------------------------------------|
| <u>Certified</u> Yes | <u>Certification Method</u> IRS TIN Name Match | <u>Certification Date</u> - |
| <u>Send to IRS</u> No | <u>IRS Match Status</u> Name/TIN combination matches IRS records | <u>IRS Match Status Date</u> 02/23/2024 |
| <u>IRS Tracking Number</u> 122876 | <u>IRS Match Comments</u> | |

The IRS certification process will take place after the IDOR match process has been completed. Agencies should allow 4 business days for vendor certification, with the date of entry into SAMS as the first business day.

Please ensure this bulletin is provided to everyone in your organization impacted by these changes. If you have any questions concerning this Accounting Bulletin, please email Sarah.Robinson@illinoiscomptroller.gov.

Agencies may access this and other [Accounting](#), [Payroll](#), and [SAMS](#) bulletins on the IOC website.