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ILLINOIS STATE COMPTROLLER

ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies
FROM: Kathleen Killion, Assistant Comptroller - Operations
DATE: January 16, 2024
SUBJECT: Purchase Cards Single Transaction Limit
NUMBER: 276

Public Act 103-266 amended Section 13.3 of the State Finance Act (30 ILCS 105/13.3). The amendment increased the single transaction limit for agency purchasing cards from \$500 to \$1000.

Section 30 ILCS 105/13.3 (b) was amended as follows:

The Comptroller may provide by rule for the use of purchasing cards by State agencies to pay for purchases that otherwise may be paid out of the agency's petty cash fund. Any rule adopted hereunder shall impose a single transaction limit, which shall not be greater than \$1,000.

This amendment was effective January 1, 2024.

If you have any questions concerning this bulletin, please contact Zula Lee at Zula.Lee@illinoiscomptroller.gov. Agencies may access this and other [Accounting](#), [Payroll](#), and [SAMS](#) bulletins on the IOC website.