



SUSANA A. MENDOZA
ILLINOIS STATE COMPTROLLER

ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies
FROM: Kathleen Killion, Assistant Comptroller - Operations
DATE: December 6, 2023
SUBJECT: SAMS Modernization – Vendor Name Edits
NUMBER: 275

The SAMS Modernization (SMOD) project will result in changes to current State Accounting procedures and requirements. Additional bulletins will be issued as changes are identified. The changes will be effective with the SMOD implementation. The implementation date will be announced in a future bulletin.

An edit exists in classic SAMS to ensure the vendor name on the voucher and the vendor name on VEN2 are a match for the first four characters. This classic SAMS edit exists for all 1099-reportable payments and all EFT payments.

In SMOD, the edit will exist on **ALL** PRC transactions (vouchers). For business vendors, the edit is on the first four characters of the business name. For individuals, the edit is on the first four characters of the individual's last name.

PRC transactions which reject for a vendor name mismatch error may be corrected by:

1. Submitting a PV Modification document (SCO-090) to correct the vendor name on the PRC transaction.
2. Modifying the vendor name on the Vendor Customer Record (VCUST) by reaching out to the IOC Vendor Unit at vendor@illinoiscomptroller.gov.

Rejected transactions will have an "XX" populated in the Sub Task field on the *Extended Description* sub section of the *Accounting* tab. The *Extended Description* field will display the vendor's name as it was submitted by the agency on the PRC transaction while the *Vendor* tab will display the vendor's name as it exists in SMOD. See the example below.

Pymt Request-CommodityBased (PRC) ☆ Draft

Department: 350 | Unit: - | Transaction ID: 2400004863 | Version: 1

ALL 4 of 6: Transaction could not be submitted because of errors

Header Vendor (1) Commodity (1) Accounting (1) Posting (1) Summary

Legal Name: ADAMS FRANKLIN L Commodity Line Description: Total Line Amount: \$180.25

Vendor (1) Commodity (1)

Grid Actions

1 - 1 of 1 Records View per Page: 20 50 100 Page 1 of 1

Total Line Amount	Fund	Department	Unit	Appr. Unit	Object	Sub Object	Sub Total Line Amount	Accounting Line	Budget FY	Check Category (Disbursement Category)
\$180.25	0001	350	51	12900000	1290	1292	\$180.25	1	-	00

General Information Open/Closed Details Reference COA Payment Details Additional Amounts Extended Description

Extended Description

- >Name1: ADIMS FRANKLIN L
- >Name2:
- >Address:
- >City:
- >State:
- >Zip Code:

Sub Task XX

Please ensure this bulletin is provided to everyone in your organization impacted by these changes. If you have any questions concerning this Accounting Bulletin, please email Sally Gosda at Sally.Gosda@illinoiscomptroller.gov.

Agencies may access this and other [Accounting](#), [Payroll](#), and [SAMS](#) bulletins on the IOC website.