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ILLINOIS STATE COMPTROLLER

ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies
FROM: Kathleen Killion, Assistant Comptroller - Operations
DATE: November 3, 2023
SUBJECT: SAMS Modernization – Intergovernmental Vouchers and Obligations
NUMBER: 272

The SAMS Modernization (SMOD) project will result in changes to current State Accounting procedures and requirements. Additional bulletins will be issued as changes are identified. The changes will be effective with the SMOD implementation for all transactions processed on or after 12/4/2023.

Intergovernmental Vouchers

Intergovernmental vouchers are PRCI transactions in SMOD. PRCI transactions require two elements: an internal (intergovernmental) vendor and a billing account number on the voucher.

Internal vendors are identified on VCUST (SMOD equivalent of VEN2) with an Internal Account indicator of “Yes” in the Account Indicators section. Below is a screen shot of an example using the Facilities Management Revolving Fund as the internal vendor.

Vendor/Customer ♥

Vendor/Customer: 100041612 | Legal Name: FACILITIES MANAGEMENT REV FUND | Alias/DBA: -

Account Indicators		
Verify My Locations by Use My TIN Number	Vendor Verification Based On Please verify that you are part of this organization by entering the TIN number of your Headquarters and hitting submit. If you are unsure of the TIN number, please contact the Account Administrator for your Headquarters.	Vendor Verification Password
Confirm Verification	VSS Registered No	Requestor Name
Send Activation Code No	Activation Email Address -	Confirm Activation Code
Requestor Phone Number -	Activation Code	
Create Certification Transaction No	Internal Account Yes	Inventory Customer No
Miscellaneous Account No		

PRCI transactions created from an interfacing system (such as SAP) will have the billing account number populated in the Transaction Description field on the PRCI Header tab, immediately following the file ID number.

Summary	Header	Accounting Distribution	Vendor (1)	Commodity (1)
		Distribution Percentage	Legal Name TECHNOLOGY MANAGEME...	Commodity Line Descript...

Created By: cgibatchadm | Created On: 10/27/2023 | Modified By: cgibatchadm | Modified On: 10/30/2023

General Information

Transaction Name 201	Record Date 10/30/2023	Budget FY 2024
Fiscal Year 2024	Period 4	Transaction Description SCC086-T2013008
Retainage Amount \$0.00		Actual Amount \$54.25

On manually created PRCI transactions, since there is not a file number, agencies must 9-fill the file ID number then populate the billing account number in the Transaction Description field on the PRCI Header tab. The correct format is 999999-XXXXXXX where the Xs represent the agency's billing account number.

General Information

Transaction Name	Record Date MM/DD/YYYY	Budget FY
Fiscal Year	Period	Transaction Description 999999-V4060101
		Actual Amount \$100.00

Interfaced PRCI transactions will error if both requirements (internal vendor and billing account number) are not met. An interfaced transaction that cites an internal vendor but that does not include a billing account number will load as a non-intergovernmental PRC transaction and cannot be modified to add the billing account number and change the transaction code to PRCI. **The only solution for this error is to discard the transaction and the agency will have to resubmit the Intergovernmental voucher.**

Manually created PRCI transactions will error if an internal vendor is not selected but will not error for the absence of a billing account number. It is critically important that agencies populate the billing account number to ensure correct posting for the receiving agency.

Intergovernmental Obligations

Although payment of intergovernmental vouchers (PRCIs) does not require an obligation in classic or SMOD, obligating intergovernmental agreements and citing those agreements on PRCIs will be an option available in SMOD.

Please ensure this bulletin is provided to everyone in your organization impacted by these changes. If you have any questions concerning this Accounting Bulletin, please email Sarah Robinson at Sarah.Robinson@illinoiscomptroller.gov.

Agencies may access this and other [Accounting](#), [Payroll](#), and [SAMS](#) bulletins on the IOC website.