



SUSANA A. MENDOZA
ILLINOIS STATE COMPTROLLER

ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies
FROM: Ellen Andres, Assistant Comptroller – Operations
DATE: May 18, 2022
SUBJECT: SAMS Modernization – All Numeric Warrant Numbering
NUMBER: 258

The SAMS Modernization (SMOD) project will result in changes to current State Accounting procedures and requirements. Additional bulletins will be issued as changes are identified. The changes will be effective with the SMOD implementation for all transactions processed on or after 12/5/2022, regardless of fiscal year, unless otherwise noted. The IOC is coordinating with the Illinois Department of Information Technology (DoIT) to make the necessary changes in SAP.

Beginning with warrants issued on 12/5/2022, warrant numbers will continue to be 9 characters but will be all numeric. Currently, warrants are prefixed with two letters that indicate the warrant writing system (AC, SA, TI, etc.). Below is the logic that will be used to number warrants issued from the new system with examples.

The 1st character will convert to a number and indicates the warrant writing system:

A = 1 Commercial
P = 2 Public Aid
R = 3 Retirement
S = 4 Payroll/Lottery
T = 5 Tax
W = 6 EFT Replacements

The 2nd character will convert to a number:

A=1
B=2
C=3
D=4
E=5
F=6
G=7
H=8
I=9

Warrant Writing System	Current Alpha prefix	Post 12/5/22 Prefix	Warrant Number Example Before 12/5/22	Warrant Number Example
Commercial	AC	13	AC1234567	131234567
Public Aid	PI	29	PI1234567	291234567
Retirement	RA	31	RA1234567	311234567
Payroll	SA	41	SA1234567	411234567
Tax	TE	55	TE1234567	551234567
EFT Replacements	WD	64	WD1234567	641234567
Lottery	SA	71	SA1234567	711234567

Lottery warrants were previously numbered in the Payroll (SA) sequence; post 12/5/22 they will have a separate numbering sequence beginning with “71.”

Warrants that are still outstanding on 12/4/2022, will be converted to the 9-digit number in SAMS, but they will retain the original Alpha sequence in the Warehouse/WH01.

Please ensure this bulletin is provided to everyone in your organization impacted by the change. If you have any questions concerning this Accounting Bulletin, please contact:

Kathleen Killion (kathleen.killion@illinoiscomptroller.gov)
Sarah Robinson (sarah.robinson@illinoiscomptroller.gov)

Agencies may access this and other [Accounting](#), [Payroll](#), and [SAMS](#) bulletins on the IOC website.