



**Roland W. Burris**

Comptroller  
State of Illinois

TO: Non-Tape Submitting Agencies  
SUBJECT: July Pre-List

201 State House  
Springfield, Illinois 62706  
217/782-6000

In an effort to assist you with the numerous changes in the State group insurance program, we have programmatically made the following changes for the July pre-list:

1. Substituted carrier code C6 for C1 in column 46 to identify the new life carrier.
2. Changed the optional life coverage code in column 53 as follows:  
  
The first character will remain the same.  
The second character has been changed to either a one (1) or zero (0). No changes have been made to the money in Column 54.
3. Recalculated the State paid life in Column 47 based on the units of life in column 48: No change was made to the units of life.
4. Changed the State paid health amount in column 50 to reflect the current amount only if the previous amount was \$21.88 (employee without dependent coverage) or \$25.38 (employee with dependent coverage). If any other amount is shown in column 50, the amount for the employee will remain unchanged. Monthly payrolls will also be changed.

Remember, the units of life for employees who are over age 55 will change. Please consult the detailed information supplied to you by the Group Insurance Division of the Department of Personnel.

We made no changes to the trailer record codes, payees or amounts. The new carrier for optional State life insurance is Continental Assurance Company and the trailer record should be made payable that way. The trailer record code for Continental is 30-0C6.

We have tried to make all the changes we could, but there will be instances where other changes will be necessary because of an employee's age or a change in coverage. It will be your responsibility to ensure the accuracy of the voucher. Appropriate changes should be made in the normal manner.

Any questions regarding this memorandum should be referred to Mr. Daniel Steven, Payroll Supervisor at (217) 782-4758.