

OFFICE OF THE AUDITOR OF PUBLIC ACCOUNTS

State of Illinois
Office of the Auditor of Public Accounts

December 27, 1972

December 30, 1971



MICHAEL J. HOWLETT
AUDITOR

MEMORANDUM

TO: All State Agencies and Departments
Attention: Payroll Clerks

SUBJECT: Payroll Warrants
Attention: Payroll Clerks

SUBJECT: As required by our Federal withholding processing requirements, the attached warrants for services during December are dated the first working day in 1973 - January 2.

Please call to the attention of the recipients that their warrant is not negotiable until January 2. The State Treasurer by law is not permitted to cash same prior to that date.

We are forwarding these warrants early in the knowledge that many are sent by you out of town in the mail. Local distribution may be made after 3:30 P.M. on December 29.

EJP:DK:pc

Michael J. Howlett,
Auditor of Public Accounts

E. J. Franks
Chief Accountant

EJP:MF:pc

Reynolds
James H. Brown
12/27/72

may be made after 3:30 P.M. on Dec 29.