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Office of the Auditor of Public Accounts
Springfield 62706

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PAYROLL BULLETIN
(12-72)

TO: All State Agencies and Departments
Attention: Payroll Clerks

SUBJECT: Authorized Holidays

Senate Bill 1386, passed by the 77th General Assembly, amends the Veterans Day Act to put the holiday back on November 11 of each year.

Since November 11, 1972, falls on Saturday, the holiday will be observed on Friday, November 10. The pay date schedules which have been distributed to all State employees were prepared prior to enactment of this legislation. Originally the schedules were set up to accommodate the Veterans Day holiday to fall on the Fourth Monday in October. Also, please remember that the Thanksgiving holiday falls in the second period in November.

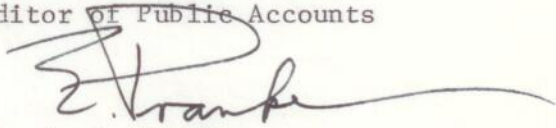
Please check your pay schedules and if you are affected by either the dates of October 23rd or November 10th we ask that you make the necessary adjustments.

You will note that two holidays fall within the second week of November, namely November 7th, election day, and November 10, Veterans Day, and we ask that you submit your vouchers at least 2 days earlier than schedule if possible.

For both pay periods in November the warrants will be written as the vouchers are received. If your vouchers are received early you may receive the pay checks earlier than scheduled. We again ask your continued fine cooperation with the Auditor's Office and distribute the checks so that they will be received only on the date they are scheduled to be received.

Very truly yours,

Michael J. Howlett,
Auditor of Public Accounts


By: E. J. Pranke
Chief Accountant

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