



STATE OF ILLINOIS

**OFFICE OF THE COMPTROLLER**

GEORGE W. LINDBERG

July 2, 1973

PAYROLL BULLETIN  
(10-73)

TO: All State Agencies and Departments  
Attention: Payroll Clerks

SUBJECT: Northeastern Insurance - Travel Accident Insurance

Northeastern Life Insurance Company has provided a mailing to all State employees offering travel accident insurance by payroll deduction. This policy is not a part of the State Insurance Program and is to be handled as any other employee optional insurance. Code # 89 has previously been assigned to Northeastern Life Insurance Company.

The payroll deduction authorization provided by Northeastern Insurance as a part of their application for insurance does not meet the standards required by the Office of the Comptroller. The authorization was not approved by this Office prior to the mailing. The Comptroller's office will accept the payroll deduction authorization as attached to the Northeastern application, only if the work VOID is clearly written on the back side of the authorization form. This exception to procedures is being made to prevent delays in the extension of coverage to the employee.

The front of the form entitled "Payroll Deduction Authorization and Contribution Election" should be completed in detail.

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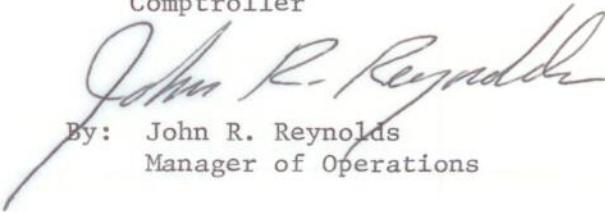
Reference is made to payroll bulletin (17-72) of November 28, 1972 which indicates that the present payroll voucher provides for three optional insurance columns other than the State plan. Those columns are Life Elected Amount (61), Health Elected Amount (63), and Miscellaneous Insurance Amount (65). If an employee is carrying three insurance options in addition to the State plan, no additional deductions can be made, however, the employee may elect to purchase this policy by direct pay to Northeastern.

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Any employee desiring to make direct pay may contact Northeastern Life Insurance Company at 534 South Second Street, Springfield, Illinois. Phone inquiries should be directed to Northeastern's office at 217-789-0368.

Very truly yours,

George W. Lindberg  
Comptroller

  
By: John R. Reynolds  
Manager of Operations

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