



**Roland W. Burris**

Comptroller  
State of Illinois

April 9, 1979

201 State House  
Springfield, Illinois 62706  
217/782-6000

PAYROLL BULLETIN  
(1-79)

TO: All State Agencies, Departments, Boards,  
Commissions and Universities

SUBJECT: Deferred Compensation

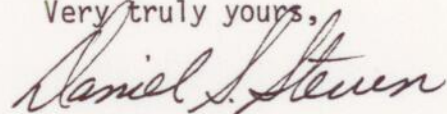
Effective with the pay period May 1-15, 1979, our office will begin withholding deductions for deferred compensation for those employees who have authorized this deduction. The deduction should be placed in box 41 of the payroll voucher. For agencies who submit payrolls on magnetic tape, this deduction should also be in tape positions 745 through 751. This deduction should also be included in the total deduction amount. The trailer record code will be 35-035 and the warrant should be made payable to the Deferred Compensation Plan Fund.

Salary reversals involving deferred compensation will be processed in the same manner as any other salary reversal. If, however, there are insufficient monies on the voucher to reclaim the erroneous deferred compensation deduction, the reversal may be processed on another payroll voucher where sufficient monies are available. If your agency has no payroll voucher with sufficient monies to reclaim the erroneous deferred compensation deduction, you should then contact the Deferred Compensation Unit of the State Department of Personnel, as per their instructions to all State agencies, so that they may prepare a commercial voucher back to your agency representing this deduction.

As a point of clarification, the Department of Personnel has requested that you send them a copy of form C-65 when processing a salary reversal involving Deferred Compensation. Be sure this is a photo-copy of the form and not one of the sheets which is contained in the standard carbon interleaved form. The copies, as contained in the standard C-65 set, should be distributed as they have been in the past.

Please read the instructions sent to you by the Department of Personnel very carefully and follow the procedures set forth in those instructions. Questions concerning Deferred Compensation, except for those directly affecting the processing of the payroll voucher, should be directed to the Department of Personnel. Questions which directly affect the processing of the payroll voucher should be directed to the Comptroller's Payroll Section.

Very truly yours,



Daniel S. Steven  
Payroll Supervisor

DSS:rf