



STATE OF ILLINOIS
 COMPTROLLER
 JUDY BAAR TOPINKA

ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies
 FROM: Steven L. Valasek, Assistant Comptroller - Operations
 DATE: February 25, 2014
 SUBJECT: WH01 Vendor Inquiry
 NUMBER: 194

The Illinois Office of the Comptroller has made changes to the Comptroller’s Warehouse Vendor Inquiry (WH01) screens effective February 25, 2014. These changes allow you to search for a vendor using WH01. It also minimizes the display of the Taxpayer Identification Number (TIN) on the following Vendor Inquiries in WH01: 1 – Non-Issued, 2 – Issued, and 3 – Contract/Obligation.

Now when choosing options 1, 2 or 3 under Vendor Inquiries, the following new screen appears.

WH031MA CICIOCD1	VENDOR INQUIRY	08:51 AM 01/29/2014
AGENCY: 360	FIRST 4 OF NAME: _	LAST 4 OF TIN:
S VENDOR	S VENDOR	
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Users may now enter information several different ways. Enter one of the following:

- Last 4 numbers of the TIN
- First 4 of Name and Last 4 of the TIN
- All 9 numbers of the TIN

All vendor names that match the criteria entered will be displayed. The user will then select the vendor for which they were searching.

If you have any questions concerning this Accounting Bulletin, please contact Matt Ciotti at (217) 785-6257. Agencies may access this and other Accounting, Payroll and SAMS Bulletins on the Comptroller’s website at www.ioc.state.il.us under Resource Library.