



ACCOUNTING BULLETIN

TO: Fiscal Officers of All State Agencies

FROM: Steven L. Valasek, Director of State Accounting

DATE: February 27, 2009

SUBJECT: New Contract/Grant Certifications for Extensions or Renewals

NUMBER: 146

The purpose of this Accounting Bulletin is to notify agencies that the Illinois Office of the Comptroller (IOC) Obligation section will add a new pre-audit step to all contract/grant extensions and renewals.

The Obligation section will begin to pre-audit all contract/grant extensions and renewals for all required certifications that have been enacted since the original filing of the contract/grant. For example, a two year contract with a term of 7/1/2007 through 6/30/2009 with a renewal clause for another two years (7/1/2009 - 6/30/2011) will be impacted by this change. Upon filing of the original contract, the IOC would pre-audit for all contract requirements in place as of 7/1/2007. Then, at the time of filing the contract amendment for the two year renewal, the IOC will pre-audit for any new certifications that were enacted between 7/1/2007 through 6/30/2009.

This will not impact the yearly obligation of a multiple year contract/grant or an amendment that changes the scope or dollar value of a contract/grant. It will only impact a contract/grant amendment that is filed for the purpose of an extension or renewal.

The IOC will begin to reject contracts/grants for non-compliance with this requirement for all contract/grant extensions and renewals initiated on or after May 1, 2009. The date of initiation will be evidenced by the earliest date of the signatures on the contract/grant amendment.

If you have any questions pertaining to this bulletin, please contact Brett Cox at (217) 782-3686. Agencies may access this and other Payroll, SAMS and Accounting Bulletins on the Comptroller's website at www.ioc.state.il.us under Resource Library.