



# FY 2010 ANNUAL REGISTRY REPORT NEW UNIT REGISTRATION FORM

Please return completed reports to:  
**Office of the Comptroller**  
**Local Government Division**  
**100 W. Randolph Street, Suite 15-500**  
**Chicago, IL 60601-3252**  
**(877) 304-3899**

**Unit Name:** \_\_\_\_\_

**County:** \_\_\_\_\_

**Unit Code:** \_\_\_\_\_

**I attest that, to the best of my knowledge, this report represents the complete and accurate registration information of the government at the end of this reporting year.**

\_\_\_\_\_

Written signature of government official

\_\_\_\_\_

Date

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

**PLEASE CROSS OUT ALL INCORRECT INFORMATION AND PROVIDE CORRECTIONS**

➤ **STEP 1: ENTER CONTACT INFORMATION**

**Is the following information correct and complete?**      \_\_\_ Yes    \_\_\_ No

If the Chief Executive Officer and the Chief Financial Officer are the same person as the Contact Person, please check this box and skip to Step 2. If not, please do not leave columns B and C blank.

<b>A. Contact person</b> (elected or appointed official responsible for filling out this form):		<b>B. Chief Executive Officer</b> (elected or appointed official responsible for the executive administration, i.e. mayor, supervisor, or chairman):		<b>C. Chief Financial Officer</b> (elected or appointed official responsible for maintaining the government's financial records):	
First:	Last:	First:	Last:	First:	Last:
Title:		Title:		Title:	
Add:		Add:		Add:	
City:		City:		City:	
State:		State:		State:	
Zip:		Zip:		Zip:	
Phone:	Ext.:	Phone:	Ext.:	Phone:	Ext.:
Fax:		Fax:		Fax:	
E-mail:		E-mail:		E-mail:	

UNIT NAME:  
Unit Code Number:

➤ **STEP 2: VERIFY FISCAL YEAR END**

<b>FY END DATE:</b> /    /2010
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If the fiscal year end date, listed above, is incorrect, cross out the incorrect date and provide the correct date. Official documentation of this change must be sent with this report before the fiscal year end date can be changed.

➤ **STEP 3: POPULATION, EAV, AND EMPLOYEES**

^What is the total <b>population/school enrollment</b> of the government?	
What is the total <b>EAV</b> of the government?	\$

^Or provide estimated population

➤ **STEPS 4 AND 5: COMPONENT UNITS AND APPROPRIATIONS**

**Provide the appropriation for the primary government listed in the first row of the table below.**

In the remaining rows, provide the names of all component units along with their appropriation. Indicate if the component units are blended or discretely presented, its fiscal year end date and if the component unit was funded with governmental fund types or enterprise fund types. If the component units are already indicated, that data is based on previously submitted forms. If you have more component units than the rows provided below, please indicate them on an attachment.

Name of Unit/Component	Appropriation <sup>^</sup>	Type of Component Unit (Blended or Discretely Presented)	Fiscal Year End	Enterprise Fund Type or Governmental Fund Type
<b><u>FUNDS SHOULD NOT BE LISTED HERE*</u></b>				
	\$			
	\$		/ / 2010	
	\$		/ / 2010	
	\$		/ / 2010	
<b>Total Appropriations</b>	\$			

**^If the Primary Government or Component Unit does NOT budget or levy taxes, please enter the unit's TOTAL EXPENDITURES.**

UNIT NAME:  
Unit Code Number:

➤ **STEP 6: REPORTING**

**Check any state or local entity where financial reports are filed.**

<b>STATE AGENCIES</b>	
<input type="checkbox"/> - Board of Education	<input type="checkbox"/> - Board of Higher Education
<input type="checkbox"/> - DCEO	<input type="checkbox"/> - Department of Insurance
<b>OTHER STATE OR LOCAL OFFICES</b>	
<input checked="" type="checkbox"/> - Illinois Comptroller	<input type="checkbox"/> - Secretary of State
<input type="checkbox"/> - General Assembly – House	<input type="checkbox"/> - General Assembly – Senate
<input checked="" type="checkbox"/> - County Clerk	<input type="checkbox"/> - Circuit Clerk
<input type="checkbox"/> - Governor's Office	<input type="checkbox"/> - Other - _____