



Roland W. Burris

Comptroller
State of Illinois

201 State House
Springfield, Illinois 62706
217/782-6000

TO: Fiscal Officers of All State Agencies

DATE: May 24, 1990

SUBJECT: New Detail Object

The upcoming CUSAS Revision, effective July 1, 1990, contains a new detail object for repair and maintenance as follows:

1230 In-House Repair and Maintenance, Purchase of Merchandise

Charges for the direct purchase of supplies, equipment, materials, replacement fixtures and repair parts in connection with the repair and maintenance of real and personal property where the labor will be performed by the Agency's employees.

Agencies should begin using this detail object immediately for purchases exclusively of merchandise for the repair and maintenance of real and personal property, whether purchased for a specific job or stored for later use on an as-needed basis and where the labor is to be performed by an Agency's employees. However, only equipment which is incorporated into and becomes a part of the property which is being repaired can be charged to this detail object. Tools used in repair and maintenance must be charged to Equipment detail object 1540.

This new detail object is necessary for accurate IRS Form 1099 reporting of these payments. Vouchers not properly utilizing it will be subject to return.

If you have any questions, please call me at (217) 782-3608.

Sincerely,

A handwritten signature in cursive script that reads "Joe DiRocco".

Joe DiRocco
Manager, Contract/Voucher Division

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