



**Roland W. Burris**

Comptroller  
State of Illinois

201 State House  
Springfield, Illinois 62706  
217/782-6000

**TO: Chief Fiscal Officers of All State Agencies**

**DATE: September 28, 1988**

**SUBJECT: Statement Required on All Commercial Vouchers for Goods  
and Services**

Public Act 85-1159 (HB 3297) which became effective on August 4, 1988, requires that every State invoice or voucher for goods or services furnished to the State shall indicate that payment of interest may be available for failure to comply with "An Act to require prompt payments by the State of Illinois for goods or services".

This office is in the process of revising the commercial voucher form (Form C-13) to include an appropriate statement to satisfy the above requirement. However, because of the existing large stock of these vouchers, the revised form will not be available for some time.

Since this statutory requirement is now in effect, agencies must immediately begin stamping, printing, typing, or otherwise affixing the following statement, or words of similar import, on the remittance copy (copy 4) of each commercial voucher for goods or services prior to submittal to this office:

Payment of interest may be available if the State fails to comply with the Illinois Prompt Payments Act, (Ill. Rev. Stat., 1987, ch. 127, par. 132.401.).

The above statement may be placed on any available portion of either side of the remittance copy. Agencies failing to do so will be out of compliance with the Illinois Prompt Payments Act.

If you have any questions concerning this matter, please call me at 782-3608.

Sincerely,

A handwritten signature in cursive script that reads "Joe DiRocco".

Joe DiRocco  
Manager, Contract/Voucher Division